CHEMISTRY TEXAS A&M UNIVERSITY

ADMINISTRATIVE PRIVILEGES AGREEMENT

Computer Information

Asset Tag: _____   **Room Number:** _____

Serial Number: _____

In order to have administrative privileges, I will manage my own system and acknowledge that the system will be maintained to the standards set forth in the Texas A&M University Standard Administrative Procedures, section 29, available at http://rules.tamu.edu. In particular:

_____
[initial here]   An annual risk assessment will be filed in accordance to Texas Administrative Code Rule §202.71(b)(6).

_____
[initial here]   Automatic software updates will be enabled.

_____
[initial here]   Anti-virus will be installed and enabled.

_____
[initial here]   Identity Finder will be installed

_____
[initial here]   Encryption will be used with confidential information.

_____
[initial here]   Passwords will be at least 8 or more characters with three of the following: uppercase, lowercase, number. These will expire after one year. TAMU SAP 29.01.03.M1.14 Section 3.5.

_____
[initial here]   No patient health information (HIPPA) or US export controlled software (ITAR) will be used.

Name (please print): _____

Signature: _____ Date: _____

Approved By: _____ Date: _____